



NT FRIENDSHIP & SUPPORT

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# ANNUAL REPORT

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*Family is not about blood, it's about who is willing to hold your hand when it's needed most!*

*Anonymous*



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# MANAGEMENT COMMITTEE

## Chairperson's Report

The past year has seen NTFS continue to evolve and expand. We have grown our work force, our skill base, our service provision, our locations, and our passion.

Alice Springs NTFS is thriving under the energy and skill of Lucy Markoff, and Katherine NTFS is bounding along under the innovation and dedication of Stephanie Ransome and Tricia Kelly.

We are well placed to confidently say that we are becoming both a Service Provider of choice and the Employer of choice.



This has been achieved by the incredible dedication of the team to the organisation and to our clients. Having said this, the NTFS Team is much more than just a team. We are a family, with shared passion and vision, with dedication and loyalty to one another, and to the clients we strive to service. The NTFS staff are incredible and I heartfully thank you for your hard work.

NTFS has achieved much in the past 12 months, and highlights include the opening of the Alice Springs Office, being Finalists in the category of Social Change Makers for the Telstra Business Awards, the renovations and expansion of office and a community space and the exciting opening of Equalitea.

EqualiTEA marks a significant expansion for NTFS into the social enterprise space for the delivery of training, employment opportunities and social interaction. It has been a roller coaster ride from start to end and it's a testament of Stephanie's persistence and stubbornness that the doors have finally opened.

To our Executive Officer, Stephanie Ransome, thank you for your passion, energy, knowledge and loyalty. We are lucky you chose NT Friendship and our little town as your new home.

To my fellow board members, thank you for your passion, your time, your knowledge and sage advice, for the many discussions and decisions that are had both in and out of our meetings.

To the NTFS Team - Staff carers and volunteers— thank you, you are amazing!

To Colin Hall, who has guided us through this bumpy road of change and growth, thank you for your skills, your advice and your belief in us. And thank you for challenging us when we needed a sensible voice of caution and reason.

NT Friendship & Supports future looks bright and hopeful, chaotic and exciting. We are changing lives, showing what best practice looks like, being innovative and expanding into locations and areas not travelled before. I'm grateful to play a small part of the journey.

**Chairperson**  
Daniela Ford

**Vice Chair**  
Vacant

**Treasurer**  
Jo Gamble

**Secretary**  
Jackie Usher

### Committee Members

Rhiannon Crispe	<b>current</b>
Kelly McGregor	<b>current</b>
Raju K	<b>resigned</b>
Shirley Ashworth	<b>resigned</b>
Meg Geritz	<b>resigned</b>

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## EXECUTIVE OFFICER'S REPORT

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### What an amazing year NT Friendship & Support has had

We have seen massive changes to the organisation in direct response to the roll out of the National Disability Insurance Scheme. Our traditional Host Family Respite service which was block funded by the Department of Health through the Office of Disability was phased out, this saw a massive drop in our funding and we implemented new services in its place.

Our new Respite House in Katherine East has seen a big growth in services provided. We have been able to offer these much needed services in Katherine with the support of Territory Housing and a Stronger Communities Grant. This has seen us build and find short term tenants (respite clients) in a fit-for-purpose, accessible house with all of the much needed equipment to make residents stay as comfortable as possible.



Alongside of this we have been providing 1:1 support for community participation. These individualised services have given freedom and independence to the young people who have chosen these services. We are delighted to say that on the most part we have been able to provide culturally appropriate support services with the wonderful team of support workers we now have as part of our Team.

The organisation has in the previous 12 months invested in itself and its people. We have needed to invest in understanding the NDIS space and the associated costs and how set pricing affects the services we provide. We are now able to see how much each individual program costs, how financially effective the program is and how we track against our set budget.

We have audited, changed and added to our organisational policies. This was a huge body of work which the board has fully endorsed and imbedded into our governance structure. This was then backed up with an intensive Governance training day for the full board.

The decision was made at the beginning of the financial year to take control of our own payroll. This has seen great change and increase in work load for the organisation. This was backed up by the decision to engage Employsure for our Human Resources legal support which has proven to be a solid investment by the Management Committee.

I need to acknowledge our Management Committee who have worked hard this year in solidifying our Governance structure, Policies and Procedures and our Organisational Management Committee meetings. These meetings have seen the Management Committee oversee the strategic direction of the organisation with healthy robust rigor. As a collective they have supported myself and the leadership team of Tricia and Lucy ensuring solid stewardship of NT Friendship & Support into the future.





# Mission and Vision

### OUR MISSION

To provide professional care and promote an accessible, inclusive, and supportive community. Our standard of excellence means we are a service provider and employer of choice.

### OUR VISION

An accessible, inclusive, and supportive community.

# Our Values

"THE MOST TRAGIC THING IN THE WORLD IS A MAN OF GENIUS WHO IS NOT A MAN OF HONOR."  
GEORGE BERNARD SHAW

## Integrity

Being transparent and accountable

Respect means valuing others.

## Respect

Everyone is different! We celebrate what makes us unique

## Empowerment

Support participants and clients to work towards their goals

We have all known the long loneliness, and we have found that the answer is community.  
Dorothy Day

## Community

Responding to community needs within our Vision and Mission

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## OUT OF HOME CARE

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### All of our school aged children attend school on a regular basis

This program continues to strengthen its processes as a direct response to the outcomes and recommendations of the Royal Commission to Children in care in the NT. The organisation has been through an assessment against the Out of Home Care Standards with Territory Families. Our procedures for registering new carers has seen us solidify our processes and imbed them into policy and process. Within this financial year we have seen our Out of Home Care Panel assess and register our carers, utilising the professional assessment of a Social Worker and a local Indigenous Community member to give that final seal of approval for registration.

This program could not have the fantastic outcomes with out the commitment and dedication of our carers. We thank you for all that you do for the children in your care.

We are proud to report that all of our school aged children attend school on a regular basis. Education is a pivotal key for good a credit to our Out of Home relationship with local



outcomes for children. This is Care staff and their schools to ensure all children

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## SHORT TERM ACCOMMODATION & COMMUNITY INCLUSION

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### Respite house officially opened

The opening of our Respite house in Katherine was made possible by the support of Territory Housing making a specifically built disability house available to us. We were also successful in obtaining a Stronger Communities Grant to be able to purchase air conditioners and much needed support equipment, such as commode, wheelchair and furniture. We were also humbled to receive a final grant from Katherine Lions after the organisation was wound up. This enabled us to be able to have parking available for staff behind the front fence ensuring safety for over night shifts.

Having the house funded this way has seen some innovative respite provided to the community. We have been able to break down barriers that might otherwise have been a block to the community accessing much needed respite

Delivery of 1:1 support in the community is a new service provision for NTFS. We have been able to provide person centred services to participants under the National Disability Insurance Scheme. This has seen us employ support staff to deliver these much needed services in Katherine

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## COORDINATION OF SUPPORTS

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### Significant growth in the 2018 financial year

In the last 12 months we've seen significant growth in our Coordination of Support program, and fantastic outcomes for participants. We've serviced over 40 participants across Katherine and Alice Springs, with more being supported through our pre-planning program.

Our staff are becoming more efficient, and we're using COS hours more effectively. As an organisation, we've gained more clarity on what the COS role is and is not, and have better understandings of its parameters .

We've developed many of our own resources to build the capacity of the people we work with, including a pre-planning workbook, easy-to-understand plan and spreadsheets to stay on top of budgets.

Through our COS work, we've supported people to

- To have access the front seat of the car by chair (something they'd never done before)
- Obtain a first motorised wheelchair
- Begun the process to modify a house so a participant can shower inside the shower, not in the cold bathroom
- Accessed continence aids for participants to maintain their dignity
- Successful in obtaining more personal care for a participant from only having a shower 3 times a week to daily showers
- Supported a participant and carer to utilise their own support staff and help them with the recruitment and interview process
- Relocated a participant who was in an unsuitable environment
- And so much more.....

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## SENIOR RECREATIONAL SUPPORT

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### Continuing our support for the Katherine community

We have continued to provide Senior services in Katherine by group social activities along with 1:1 support utilising our fantastic volunteers

We have had challenges in recruiting and retaining appropriate volunteers which has been an obstacle in providing services, however, this saw a funding application to FRRR to be able to have funds for a volunteer drive to increase the services we are able to provide our vulnerable and at risk seniors.

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# HR OVERVIEW

## A year of change...

2018 has seen many developments in our Human Resources area. NTFS commenced the 2017 – 2018 financial year with six employees, four full time and two permanent part time employees. Through the FY this has grown to a healthy staffing level of 15, including eight full time staff; one permanent part time staff and six casual Support workers. The bottom line 2017 - 2018 saw NT Friendship & Support more than double our human resources.

The staff movements through these positions have seen some wonderful additions to the organisation and sadly some departures as people have moved on to other roles, we appreciate all the work past and present colleagues have contributed.

### NTFS Team

Executive Officer	Stephanie Ransome
Community Engagement Manager	Tricia Kelly
NDIS Manager	Lucy Markoff
Out of Home Care Officer	Jade Peckam
Support Coordinator	Bernadette Fernandez
Support Coordinator	Gita Diss
Executive Administrative Assistant	Karen Buss
Finance Officer	Hiruni Manawadu
Administrative Trainee	Amy Oakley

### SUPPORT WORKERS

- Abayomi "Abel" Adu
- Edwina Draper
- Fiona Manfong
- Lorraine May
- Cynthia Mutize

### VOLUNTEERS

- Shirley Ashworth
- Graham Hunter
- Del Harlan
- Colette Bryant
- Frank Ransome

### CARERS

- Rebecca and Scott Clancy; Ana Egan and John Edwards; Candice and Reece Fenoglio; Anna Geary and Sean Pfenning; Kristy and Ryan Gorman; Danielle Grieves; Jan Mott; Katie and Andy Payne; Natalie Sarny; Monica Sarny -Scotney and Wayne Scotney;
- Andrea Gorman and Adrian Bernhard; Davina and Trevor Griffiths; Kylie Lake; Kelly McGregor; Jayne Rachor; Nicole and Jeremy Gadd; Jade and Mark Derksen

### SUMMARY OF THE FINANCIAL YEAR ENDING 2018

NTFS have grown to a staffing level of 15, including 8 full time staff, 1 permanent part-time and 6 casual support workers

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19 COLLEAGUES STARTED NEW ROLES ACROSS PERMANENT AND CASUAL STAFF POOLS DURING THE FY 2017/18



### TOTAL NTFS EMPLOYEES BY MONTH



NUMBER OF EMPLOYEES MORE THAN DOUBLED. GROWING FROM 6 TO 15

### TRENDS IN

### NT FRIENDSHIP & SUPPORT

- 3 POSITIONS REMAIN VACANT MOVING INTO THE NEW FY
- 50% OF NTFS STAFF IDENTIFY AS ABORIGINAL OR TORRES STRAIT ISLANDER
- CONTINUE TO WORK CLOSELY WITH EMPLOYSURE FOR EXPERT HR ADVICE
- NEW OFFICE OPENED IN ALICE SPRINGS

# TREASURER REPORT

## A year of investment

The last 12 months has seen a considerable investment into the organisation to ensure its foundations are strong and able to continue to ride the changes in the Community sector. There has been an increase in income of \$167,205 which equates to 14.12%

### **Statement of comprehensive income**

There has been a decrease of \$134,832 in our reported net surplus:

2016/2017	2017/2018
<b>\$253,236 to</b>	<b>\$118,404</b>

This is attributed to the following:

Increase in overall salaries (includes \$73,702 for NDIS Project Officer)	\$254,955
Purchase of cloud-based IT Systems	\$17,561
Human Resources external contractor	\$10,183
Training (staff)	\$26,745
Training (carers)	\$5,326
Training (Board)	\$7,039
<b>Total self-investment</b>	<b>\$321,809</b>



The organisation has ceased the contract with the Office of Disability (Department of Health) as this service has transitioned to the National Disability Insurance Agency (NDIA)

This has seen a decrease in block funding:

2016/2017	2017/2018
<b>\$264,754</b>	<b>\$87,085</b>

### **Statement of Financial Position**

Current Assets	\$1,454,259
Current Liabilities	\$28,453
Total Equity	\$1,358,146

The organisation is in a financially sound position

### **Cashflow statement**

Cash held has decreased by \$179,986 – this is attributed to the investment into the organisation to be able to deliver Disability services under the NDIS

2016/2017	2017/2018
<b>\$1,246,190</b>	<b>\$1,066,972</b>

NT Friendship & Support Inc are solvent and in a strong trading position for the next financial year.

**Jo Gamble**



The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 307C OF THE CORPORATIONS ACT 2001 AND SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012 TO THE COMMITTEE MEMBERS OF NT FRIENDSHIP AND SUPPORT INCORPORATED**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been no contraventions of:

- (a) the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- (b) any applicable code of professional conduct in relation to the audit.

Susanne Lee &  
Associates Pty Ltd



SUSANNE LEE, FCPA  
DATED: 25 August 2018

Darwin  
Northern Territory

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**STATEMENT OF COMPREHENSIVE INCOME**  
**for the YEAR ENDED 30 JUNE 2018**

	Note	2018 \$	2017 \$
<b>INCOME</b>			
<b>Grants</b>			
Grants CHSP (Individual)		\$41,522.67	\$60,597.96
Grants NT (Disability)		\$91,007.36	\$264,754.00
Grants CHSP (Group)		\$41,851.65	\$20,505.46
Grants - Other		\$36,436.37	\$2,000.00
Unexpended Grants Prior Year		\$25,812.68	\$45,008.65
Unexpended Grants Current Year		\$0.00	-\$25,812.68
<b>Total Grants</b>		<b>\$236,630.73</b>	<b>\$367,053.39</b>
<b>Fundraising Income</b>			
Fundraising		\$0.00	\$123.09
Fundraising - Contributions		\$0.00	\$156.00
<b>Total Fundraising</b>		<b>\$0.00</b>	<b>\$279.09</b>
<b>OOHC Income</b>			
OOHC - Service		\$766,742.20	\$632,023.82
<b>Total OOHC Income</b>		<b>\$766,742.20</b>	<b>\$632,023.82</b>
<b>Other Income</b>			
Interest		\$2,957.72	\$8,205.83
Donations		\$3,187.05	\$2,750.00
Rental Income		\$5,408.00	\$0.00
Other / Sundry Income		\$4,800.85	\$2,496.24
Contributions to Activities		\$3,395.20	\$4,244.00
Memberships		\$355.00	\$156.00
<b>Total Other Income</b>		<b>\$20,103.82</b>	<b>\$17,852.07</b>
<b>Support Service</b>			
Social & Community Participation		\$15,029.19	\$0.00
Coordination of Support		\$72,332.37	\$0.00
Short Term Accommodation		\$59,751.04	\$0.00
Enrich Fund Income		\$3,185.00	\$0.00
<b>Total Support Service</b>		<b>\$150,297.60</b>	<b>\$0.00</b>
<b>Respite Services</b>			
Host Family Respite		\$10,649.64	\$0.00
<b>Total Respite Services</b>		<b>\$10,649.64</b>	<b>\$0.00</b>
<b>Total INCOME</b>		<b>\$1,184,423.99</b>	<b>\$1,017,208.37</b>

**EXPENSES**

Corporate Services	\$454.48	\$0.00
Accounting Fees	\$2,300.00	\$3,390.00
Advertising and Promotion (old)	\$0.00	\$22,149.30
Audit Fees	\$11,200.00	\$7,150.00
Bank Charges	(\$0.53)	\$326.06
Board Costs	\$493.21	\$131.25
Bus Plan, Report & Evaluation	\$9,545.45	\$3,415.80
Computer Expenses (Old)	\$0.00	\$15,704.43
Consultancy Fees	\$7,800.00	\$30,020.00
Credit Card Fees	\$0.00	\$11.63
Donation Paid	\$425.81	\$240.00
Entertainment Costs	\$0.00	\$5,441.66
Fees & Permits	\$81.36	\$826.42
Freight (Old)	\$0.00	\$66.22
Health & Safety	\$1,383.54	\$143.96
Insurance - Public Liability	\$7,835.98	\$0.00
Interest Paid	\$0.00	\$28.60
Legal Fees	\$90.91	\$90.91
Conference & Meeting Expenses	\$2,455.80	\$393.24
Membership & Subscription paid	\$1,013.64	\$8,183.20
Motor Vehicle Expenses (Old)	\$0.00	\$10,975.97
Postage, Freight and Courier	\$487.00	\$638.87
Printing & Stationery	\$8,500.33	\$8,727.31
Publications & Information Res	\$108.17	\$1,474.10
Sundry Expenses	\$298.69	\$5,669.61
Telephone & Fax & Internet	\$6,079.74	\$7,200.46
Utilities (Old)	\$0.00	\$489.47
Write Off Expenses	\$0.00	\$18.98
Fundraising Income	\$57,709.73	\$15,153.53
Property Expenses	\$23,420.15	\$29,783.66
Employment Expenses	\$794,715.98	\$489,504.44
Direct Service Delivery	\$128,159.91	\$96,454.59
<b>Total EXPENSES</b>	<b>\$1,064,559.35</b>	<b>\$7</b>
<b>Operating PROFIT</b>	<b>\$119,864.64</b>	<b>\$253,404.70</b>
<b>Other INCOME</b>		
Prior Year Income Adjustment	\$0.00	(\$167.96)
<b>Other EXPENSES</b>		
Prior Year Expense Adjustment	\$1,459.95	\$0.00
<b>Net PROFIT/(LOSS)</b>	<b>\$118,404.69</b>	<b>\$253,236.74</b>

The above statement should be read in conjunction with the accompanying notes.

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 June 2018**

	2018	2017
	\$	\$
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash on Hand</b>		
ANZ Cheque Account	\$284,479.44	\$593,208.43
ANZ cheque - Equality	\$50,000.00	\$0.00
ANZ Online Saver	\$100,148.66	\$630,460.99
ANZ Term Deposit - 3 months	\$250,000.00	\$0.00
Invest AC State-wide/Banksia	\$0.00	\$22,466.14
Petty Cash	\$414.06	\$0.00
Woolworths Wish Card	\$30.00	\$0.00
Undeposited Funds	\$1,000.00	\$15.00
ANZ Term Deposit - 12 months	\$380,000.00	\$0.00
Electronic Clearing Account	\$0.00	\$39.72
<b>Total Cash on Hand</b>	<b>\$1,066,072.16</b>	<b>\$1,246,190.28</b>
<b>Trade Debtors</b>		
Trade Debtors	\$345,934.65	\$54,062.44
<b>Other Assets</b>		
Prepayments Insurance	\$15,118.89	\$18,459.06
Care Levy Receivable	\$2,112.00	\$58,324.00
Brokerage Receivable	\$15,037.00	\$73,011.00
Prepayment Rent	\$1,103.81	\$0.00
Prepayment Software fee	\$108.20	\$0.00
Prepayment MV Registration fee	\$726.66	\$0.00
Other receivables	\$6,305.72	\$0.00
Overpaid wages	\$1,739.97	\$0.00
<b>Total Other Assets</b>	<b>\$42,252.25</b>	<b>\$149,794.06</b>
<b>Total Current Assets</b>	<b>\$1,454,259.06</b>	<b>\$1,450,046.78</b>
<b>Non-Current Assets</b>		
<b>Plant and Equipment</b>		
Plant and Equipment at Cost	\$80,981.15	\$80,981.15
Accumulated Depreciation	(\$80,981.15)	(\$74,844.82)
<b>Total Plant and Equipment</b>	<b>\$0.00</b>	<b>\$6,136.33</b>
<b>Motor Vehicles</b>		
Motor Vehicles at Cost	\$96,764.28	\$96,764.28
Accumulated Depreciation	(\$78,770.74)	(\$64,072.74)
<b>Total Motor Vehicles</b>	<b>\$17,993.54</b>	<b>\$32,691.54</b>
<b>Total Fixed Assets</b>	<b>\$17,993.54</b>	<b>\$38,827.87</b>
<b>Total Assets</b>	<b>\$1,472,252.60</b>	<b>\$1,488,874.65</b>

	2018	2017
	\$	\$
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Credit Cards</b>		
ANZ Visa Card	\$3,666.66	(\$244.32)
Trade Creditors	\$45,525.54	\$150,054.19
<b>GST Liabilities</b>		
GST Collected	\$177.27	\$0.00
GST Paid	(\$158.05)	(\$101.35)
<b>Total GST Liabilities</b>	<b>\$19.22</b>	<b>(\$101.35)</b>
<b>Payroll Liabilities</b>		
Repay Training & Uniform Fee	\$1,020.25	\$0.00
PAYG Withholding Payable	\$782.00	\$0.00
Superannuation Guarantee	\$5,538.95	\$0.00
Salary Sacrifice Super	\$6,492.83	\$0.00
Other Employee Provisions	\$22,607.00	\$22,607.00
<b>Total Payroll Liabilities</b>	<b>\$36,441.03</b>	<b>\$22,607.00</b>
<b>Other Current Liabilities</b>		
Auditors Fee Accrual	\$9,000.00	\$7,000.00
Provision for Doubtful Debt	\$0.00	\$22,465.94
Received In Advance -Enrich	\$19,366.82	\$0.00
Underpaid wages	\$86.95	\$0.00
Unexpended Disability Grant	\$0.00	\$25,812.68
<b>Total Other Current Liabilities</b>	<b>\$28,453.77</b>	<b>\$55,278.62</b>
<b>Total Current Liabilities</b>	<b>\$114,106.22</b>	<b>\$227,594.14</b>
<b>Non-Current Liabilities</b>		
Enrich Funds	\$0.00	\$22,551.82
<b>Total Liabilities</b>	<b>\$114,106.22</b>	<b>\$250,145.96</b>
<b>Net Assets</b>	<b>\$1,358,146.38</b>	<b>\$1,238,728.69</b>
<b>Equity</b>		
Accumulated Funds	\$1,239,741.69	\$1,030,500.60
Current Year Earnings	\$118,404.69	\$253,236.74
Historical Balancing	\$0.00	(\$45,008.65)
<b>Total Equity</b>	<b>\$1,358,146.38</b>	<b>\$1,238,728.69</b>

**CASH FLOW STATEMENT**  
for the period ended 30 June 2018

	<b>2018</b> \$
<b>Reconciliation of Cash Flow From Operations with Net Surplus (Deficit)</b>	
Net Surplus (Deficit)	118,404.69
<b>Adjustments for Non-Cash Items</b>	
Depreciation	20,834.33
<b>Changes in Assets/Liabilities</b>	
(Increase)/ decrease in receivables	(184,404.69)
Increase/ (decrease) in supplier payables	(100,497.10)
Increase/ (decrease) in payables/other	(48,363.67)
Increase/(decrease) in provisions for employee entitlements	13,834.03
<b>Net cash provided by/ (used in) operating activities</b>	<b>(\$180,118.12)</b>
<b>Investing Activities</b>	
<b>Cash Received</b>	
Proceeds from sale of Plant & Equipment	0.00
Proceeds from sale of Land & Buildings	0.00
Other	0.00
<b>Cash Used</b>	
Purchase of Plant & Equipment	0.00
Purchase of Land & Buildings	0.00
<b>Net Cash Flows From (Used By) Investing Activities</b>	<b>0.00</b>
<b>Cash from Financing Activities</b>	
Cash Received	0.00
Cash Used	0.00
<b>Net Cash Flows By (Used In) Financing Activities</b>	<b>0.00</b>
<b>Net Increase (Decrease) In Cash Held</b>	<b>(\$180,118.12)</b>
Cash at the Beginning of the Year	1,246,190.28
<b>Cash at The End of The Year</b>	<b>1,066,972.16</b>

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### **Independent Auditor's Report to the Members of NT Friendship and Support Incorporated**

#### ***Report on the Financial Report***

I have audited the accompanying financial report, being a special purpose financial report, of NT Friendship and Support Incorporated which comprises the statement of financial position as at 30 June 2018 and the statement of comprehensive income, statement of changes in equity, statement of cash flow and committee of management statement for the year ended on that date, a summary of significant accounting policies and other explanatory information.

#### ***Committee's Responsibility for the Financial Report***

The Management Committee is responsible for the preparation and fair presentation of the financial report and has determined that the basis of preparation described in Note 1 the financial report is appropriate to meet the requirements of the NT *Associations Act Australian Charities and Not-For-Profits Commission Act 2012* and are appropriate to meet the needs of the members. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1 are appropriate to meet the needs of members. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the basis of accounting described in Note 1 to the financial statements so as to present a view which is consistent with my understanding of the Associations' financial position, and its performance and cash flows.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

The financial report has been prepared for distribution to its members and for the purpose of fulfilling the Management Committee's financial reporting obligations under the NT *Associations Act and Not-For-Profits Commission Act 2012*. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

#### **Independence**

In conducting my audit, I have complied with the independence requirements of Australian professional ethical requirements.

**NT Friendship and Support Incorporated****SUSANNE LEE & ASSOCIATES PTY LTD****Auditors Declaration**

I declare that the auditor:

- (a) Is an approved auditor;
- (b) Is a person who is a member of the Australian Society of Certified Practising Accountants;
- (c) The firm holds a current Public Practice Certificate.

**Auditor's Opinion**

In my opinion

- (a) the financial report presents fairly, in all material aspects, the financial position of NT Friendship and Support Incorporated as at 30<sup>th</sup> June 2018 and its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 of the financial statements; and
- (b) the financial report is in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the provisions of *NT Associations Act Australian Charities and Not-For-Profits Commission Act 2012*.

**Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purposes of fulfilling the Association's financial reporting responsibilities under its constitution. As a result, the financial report may not be suitable for another purpose. Management's use of the going concern basis of accounting in the preparation of the NT Friendship and Support Incorporated's financial statements is appropriate.



**SUSANNE LEE, FCPA**

DATED: 25/August 2018

## OUR FUNDING BODIES AND PARTNERS

A big thank you to our funders and partners...

NT Friendship & Support Inc would like to acknowledge the following supports of our organisation. Without their support we would not be able to provide the services which we deliver to Katherine and Alice Springs.

### Funders

Territory Families, Department of Health (Office of Disability), Department of Health (Commonwealth Home Support Program), National Disability Insurance Agency, Territory Housing

### Grants

Stronger Communities, NTG NDIS Readiness Program, Foundation for Rural & Regional Renewal (FRRR)

### Industry Partners (Donations)

Katherine Cinema 3 , TBM Air conditioning , Saratech, 5 P Consulting Services, Colemans Printing

### Partnerships

Katherine Regional Stolen Generation Aboriginal Corporation, Flinders University incorporating Indigenous Allied Health Association, Crest NT, GTNT



## STAKEHOLDER AND ADVISORY GROUP

Be part of the journey

The Stake holder Advisory Group is a new initiative by the organisation. This group reports directly to the board as an extra “check and balance” for the Organisation

The initial meeting was to develop and implement a Terms of Reference and to develop a Disability Access and Inclusion Plan for the organisation. Following on from this the group will begin to look more closely at processes such as complaints, feedback and Policies.

**This group needs two more members – if you are keen to be a part of this Group please contact the Office 8971-0027**

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# LOOKING TOWARDS THE FUTURE

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NT Friendship & Support has been through a metamorphosis in the last 17/18 financial year which has strengthened its foundations, Governance and robust ability to remain current in the changing sector in which we operate.

To this end we are able to diversify further into the disability sector. The organisation will commence operations under EqualiTEA – Training Employment and Activities for people with disability. This will give appropriate opportunities for people with disability in training and employment in Katherine and Alice Springs.

We will also be commencing Allied Health Clinical Services ensuring Katherine has access to local allied health services. These are exciting times for our organisation as we respond to the Communities needs.



## NT Friendship & Support Inc.

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NDIS



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Volunteering



Senior  
Support



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Employment

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